

DOCUMENT RESUME

ED 444 669

JC 000 624

TITLE Facilities/Capital Outlay Data Base Data Element Dictionary, 1999-2000. Version 5.0.

INSTITUTION Florida State Board of Community Colleges, Tallahassee.

PUB DATE 1999-07-01

NOTE 40p.

PUB TYPE Reference Materials - Vocabularies/Classifications (134)

EDRS PRICE MF01/PC02 Plus Postage.

DESCRIPTORS *Capital Outlay (for Fixed Assets); *Community Colleges; *Database Management Systems; *Educational Technology; *Facility Planning; *State Boards of Education; State Colleges; Two Year Colleges

IDENTIFIERS *Florida; Florida Community College System

ABSTRACT

This document presents the Florida State Board of Community Colleges' 1999-2000 Facilities/Capital Outlay Database Data Element Dictionary. This report contains the following items: (1) data element alphabetical listing; (2) data elements by record type, which is subdivided into unique key elements, non-key elements, site (record type 1), facility (record type 2), and room (record type 3); (3) individual data element entries, which contain the number, name, definition, table values, edit, intent, physical description, and create/change date (including college number, term identifier, site type, site number, site name, site type, site area, site ownership, site length of holding, site acquisition means, site acquisition date, facility number, facility name, facility status, facility condition, facility type, facility area, facility ownership, facility length of holding, facility inspection date, room number, room name, room use code, room area, room ICS code, room joint-use code, room condition, and crosschecks); (4) machine records format facilities database file number 1 (site record); (5) machine records format facilities database file number 2 (facility record); (6) machine records format facilities database file number 3 (room record); (7) sample JCL to send facility data basedata; and (8) sample JCL to retrieve facility database reports. (VWC)

STATE BOARD OF COMMUNITY COLLEGES

FACILITIES/CAPITAL OUTLAY DATA BASE DATA ELEMENT DICTIONARY 1999-2000

<p>PERMISSION TO REPRODUCE AND DISSEMINATE THIS MATERIAL HAS BEEN GRANTED BY</p> <p><u>C. Maxwell</u></p> <p>TO THE EDUCATIONAL RESOURCES INFORMATION CENTER (ERIC)</p> <p>1</p>	<p>U.S. DEPARTMENT OF EDUCATION Office of Educational Research and Improvement EDUCATIONAL RESOURCES INFORMATION CENTER (ERIC)</p> <p><input checked="" type="checkbox"/> This document has been reproduced as received from the person or organization originating it.</p> <p><input type="checkbox"/> Minor changes have been made to improve reproduction quality.</p> <p>• Points of view or opinions stated in this document do not necessarily represent official OERI position or policy.</p>
--	--

Version 5.0
July 1, 1999

J000624

DIVISION OF COMMUNITY COLLEGES
FACILITIES & CAPITAL OUTLAY DATABASE
Version 5.0, 07/01/1999

DATA ELEMENT ALPHABETICAL LISTING

<u>Data Elements</u>	<u>Number</u>
College Number	5001
Facility Area	5019
Facility Condition	5018
Facility Inspection Date	5022
Facility Length of Holding	5021
Facility Name	5015
Facility Number	5014
Facility Ownership	5020
Facility Status	5017
Facility Type	5016
Room Area	5026
Room Condition	5029
Room ICS Code	5027
Room Joint-Use Code	5028
Room Name	5024
Room Number	5023
Room Use Code	5025
Site Acquisition Date	5013
Site Acquisition Means	5012
Site Area	5009
Site Length of Holding	5011
Site Name	5007
Site Number	5006
Site Ownership	5010
Site Type	5008
Term Identifier	5002

DIVISION OF COMMUNITY COLLEGES
FACILITIES & CAPITAL OUTLAY DATABASE
Version 5.0, 07/01/1999

DATA ELEMENT NUMERICAL LISTING

<u>Data Elements</u>	<u>Number</u>
College Number	5001
Term Identifier	5002
Site Number	5006
Site Name	5007
Site Type	5008
Site Area	5009
Site Ownership	5010
Site Length of Holding	5011
Site Acquisition Means	5012
Site Acquisition Date	5013
Facility Number	5014
Facility Name	5015
Facility Type	5016
Facility Status	5017
Facility Condition	5018
Facility Area	5019
Facility Ownership	5020
Facility Length of Holding	5021
Facility Inspection Date	5022
Room Number	5023
Room Name	5024
Room Use Code	5025
Room Area	5026
Room ICS Code	5027
Room Joint-Use Code	5028
Room Condition	5029

DIVISION OF COMMUNITY COLLEGES
FACILITIES & CAPITAL OUTLAY DATABASE
Version 5.0, 07/01/1999

DATA ELEMENTS BY RECORD TYPE

SITE (Record Type 1)

Unique Key Elements

- College Number..... 5001
- Term Identifier 5002
- Site Number..... 5006

Non-Key Elements

- Site Name..... 5007
- Site Type 5008
- Site Area..... 5009
- Site Ownership 5010
- Site Length of Holding 5011
- Site Acquisition Means 5012
- Site Acquisition Date..... 5013

FACILITY (Record Type 2)

Unique Key Elements

- College Number..... 5001
- Term Identifier 5002
- Site Number..... 5006
- Facility Number..... 5014

Non-Key Elements

- Facility Name..... 5015
- Facility Type 5016
- Facility Status 5017
- Facility Condition 5018
- Facility Area..... 5019
- Facility Ownership 5020
- Facility Length of Holding 5021
- Facility Inspection Date..... 5022

ROOM (Record Type 3)

Unique Key Elements

- College Number..... 5001
- Term Identifier 5002
- Site Number..... 5006

DIVISION OF COMMUNITY COLLEGES
FACILITIES & CAPITAL OUTLAY DATABASE
Version 5.0, 07/01/1999

Unique Key Elements (cont'd)

- Room Number 5023

Non-Key Elements

- Room Name 5024
- Room Use Code 5025
- Room Area 5026
- Room ICS Code 5027
- Room Joint-Use Code 5028
- Room Condition..... 5029

DIVISION OF COMMUNITY COLLEGES
FACILITIES & CAPITAL OUTLAY DATABASE
Version 5.0, 07/01/1999

NUMBER: 5001	NAME: College Number
---------------------	-----------------------------

DEFINITION: Code used to identify a college.

TABLE VALUES:

1	Brevard	15	Miami-Dade
2	Broward	16	North Florida
3	Central Florida	17	Okaloosa-Walton
4	Chipola	18	Palm Beach
5	Daytona Beach	19	Pasco-Hernando
6	Edison	20	Pensacola
7	Fla CC at Jax	21	Polk
8	Florida Keys	22	St. Johns River
9	Gulf Coast	23	St. Petersburg
10	Hillsborough	24	Santa Fe
11	Indian River	25	Seminole
12	Lake City	26	South Florida
13	Lake-Sumter	27	Tallahassee
14	Manatee	28	Valencia

EDIT: Missing or invalid or non-numeric

Critical

INTENT: Facilities and Capital Outlay

PHYSICAL

DESCRIPTION: PIC 9 (02)

CREATE/CHANGE DATE: 02/29/1998

DIVISION OF COMMUNITY COLLEGES
FACILITIES & CAPITAL OUTLAY DATABASE
Version 5.0, 07/01/1999

NUMBER: 5002	NAME: Term Identifier
---------------------	------------------------------

DESCRIPTION: Code indicating the academic term within the reporting year.

TABLE VALUES:

1CCYY = Summer Term
2CCYY = Fall Term
3CCYY = Winter/Spring Term

Where CC is the century and YY is the last two digits of the second year of the reporting year.

i.e. Report 1998 for the reporting year of 1997-98

EDIT: Missing or invalid or non-numeric Critical

INTENT: Facilities and Capital Outlay

PHYSICAL

DESCRIPTION: PIC 9 (05)

CREATE/CHANGE DATE: 09/16/1997

DIVISION OF COMMUNITY COLLEGES
FACILITIES & CAPITAL OUTLAY DATABASE
Version 5.0, 07/01/1999

NUMBER: 5006	NAME: Site Number
---------------------	--------------------------

DEFINITION: Number assigned to a site by the college.

TABLE VALUES: 1 - 98

EDIT: Missing or invalid or non-numeric
If college/site is a duplicate

Critical
Critical

INTENT: Facilities and Capital Outlay

PHYSICAL
DESCRIPTION: PIC 9 (02)

CREATE/CHANGE DATE: 05/11/1989

DIVISION OF COMMUNITY COLLEGES
FACILITIES & CAPITAL OUTLAY DATABASE
Version 5.0, 07/01/1999

NUMBER: 5007	NAME: Site Name
---------------------	------------------------

DEFINITION: Name assigned to a site by the college.

EDIT: Missing

Critical

INTENT: Facilities and Capital Outlay

PHYSICAL

DESCTIPTION: PIC X (20)

CREATE/CHANGE DATE: 05/11/1989

DIVISION OF COMMUNITY COLLEGES
FACILITIES & CAPITAL OUTLAY DATABASE
Version 5.0, 07/01/1999

NUMBER: 5008	NAME: Site Type
---------------------	------------------------

DEFINITION: Code to designate the nature of the site.

TABLE VALUES:

- 0 – Other
- 1 – Campus
- 2 – Center
- 3 – Special Purpose Center
- 4 – Instructional Site

EDIT: Missing or invalid or non-numeric

Critical

INTENT: Facilities and Capital Outlay

PHYSICAL

DESCRIPTIION: PIC 9 (01)

CREATE/CHANGE DATE: 05/11/1989

DIVISION OF COMMUNITY COLLEGES
FACILITIES & CAPITAL OUTLAY DATABASE
Version 5.0, 07/01/1999

NUMBER: 5009	NAME: Site Area
---------------------	------------------------

DEFINITION: The area of a site in acres.

EDIT: Missing and:

- | | |
|--|---------------|
| a) Site ownership is not a Joint-Use Facility (JUF) visitor (0-8) or | Critical |
| b) Site ownership is a Joint-Use Facility visitor (9) set to 0 | Informational |
| Zero and site ownership is not a JUF visitor | Critical |
| Non-numeric | Critical |
-

INTENT: Facilities and Capital Outlay

PHYSICAL

DESCRIPTION: PIC 9 (04) V99

CREATE/CHANGE DATE: 05/11/1989

DIVISION OF COMMUNITY COLLEGES
FACILITIES & CAPITAL OUTLAY DATABASE
Version 5.0, 07/01/1999

NUMBER: 5010	NAME: Site Ownership
---------------------	-----------------------------

DEFINITION: Code to define the agency with which the title to a site rests.

TABLE VALUES:

- 0 – Owned, Joint Use Facility host
- 1 – Owned, fee simple
- 2 – Owned, title vested in the institution
- 3 – Owned, title vested in a holding company
- 4 – Unowned, leased or rented at a typical local rate
- 5 – Unowned, made available at no cost or at a nominal rate
- 6 – Unowned, shared with an educational organization that is not postsecondary
- 7 – Unowned, shared with a postsecondary institution
- 8 – Other
- 9 – Unowned, Joint Use Facility visitor

EDIT: Missing or invalid or non-numeric

Critical

INTENT: Facilities and Capital Outlay

PHYSICAL

DESCRIPTION: PIC 9 (01)

CREATE/CHANGE DATE: 05/11/1989

DIVISION OF COMMUNITY COLLEGES
FACILITIES & CAPITAL OUTLAY DATABASE
Version 5.0, 07/01/1999

NUMBER: 5011	NAME: Site Length of Holding
---------------------	-------------------------------------

DEFINITION: The number of years for which a site is leased or shared.

EDIT: Missing or 0 and ownership is leased (4-8)	Critical
Missing and site ownership is owned (0-3)	Informational
Non-numeric	Critical

INTENT: Facilities and Capital Outlay

PHYSICAL

DESCRIPTION: PIC 9 (02)

CREATE/CHANGE DATE: 05/11/1989

DIVISION OF COMMUNITY COLLEGES
FACILITIES & CAPITAL OUTLAY DATABASE
Version 5.0, 07/01/1999

NUMBER: 5012	NAME: Site Acquisition Means
---------------------	-------------------------------------

DEFINITION: The means by which a site was acquired.

TABLE VALUES:

- 1 – Purchase
- 2 – Gift
- 3 – Gift and Purchase
- 4 – Transfer from Board of Public Instruction
- 5 – Lease or Rental Agreement
- 6 – Other

EDIT: Missing or invalid or non-numeric

Critical

INTENT: Facilities and Capital Outlay

PHYSICAL

DESCRIPTION: PIC 9 (01)

CREATE/CHANGE DATE: 05/11/1989

DIVISION OF COMMUNITY COLLEGES
FACILITIES & CAPITAL OUTLAY DATABASE
Version 5.0, 07/01/1999

NUMBER: 5013	NAME: Site Acquisition Date
---------------------	------------------------------------

DEFINITION: The year/month (CCYYMM) in which the site was acquired.

Where CC is the century, YY is the last two digits of the year, and MM is the month.

i.e. Report 196602 for an acquisition date of February 1966.

EDIT: Missing or non-numeric Critical

INTENT: Facilities and Capital Outlay

PHYSICAL

DESCRIPTION: PIC 9 (06)

CREATE/CHANGE DATE: 07/01/1997

DIVISION OF COMMUNITY COLLEGES
FACILITIES & CAPITAL OUTLAY DATABASE
Version 5.0, 07/01/1999

NUMBER: 5014	NAME: Facility Number
---------------------	------------------------------

DEFINITION: The number assigned to a facility by a college.

EDIT: Missing or non-numeric	Critical
Zero	Critical
College/site/facility number is a duplicate	Critical

INTENT: Facilities and Capital Outlay

PHYSICAL

DESCRIPTION: PIC 9 (04)

CREATE/CHANGE DATE: 05/11/1989

DIVISION OF COMMUNITY COLLEGES
FACILITIES & CAPITAL OUTLAY DATABASE
Version 5.0, 07/01/1999

NUMBER: 5015	NAME: Facility Name
---------------------	----------------------------

DEFINITION: Name assigned to a facility by a college.

EDIT: Missing

Critical

INTENT: Facilities and Capital Outlay

PHYSICAL

DESCRIPTION: PIC X (20)

CREATE/CHANGE DATE: 05/11/1989

DIVISION OF COMMUNITY COLLEGES
FACILITIES & CAPITAL OUTLAY DATABASE
Version 5.0, 07/01/1999

NUMBER: 5016	NAME: Facility Type
---------------------	----------------------------

DEFINITION: Code to designate the nature of the facility.

TABLE VALUES:

- 0 – Other
- 1 – Building
- 2 – Parking Area
- 3 – Athletic Area
- 4 – Agricultural Field
- 5 – Outdoor Swimming Pool
- 6 – Covered Walkway

EDIT: Missing or invalid or non-numeric

Critical

INTENT: Facilities and Capital Outlay

PHYSICAL

DESCRIPTION: PIC 9 (01)

CREATE/CHANGE DATE: 05/07/1992

DIVISION OF COMMUNITY COLLEGES
FACILITIES & CAPITAL OUTLAY DATABASE
Version 5.0, 07/01/1999

NUMBER: 5017	NAME: Facility Status
---------------------	------------------------------

DEFINITION: Code to classify the life of a facility.

TABLE VALUES:

- 1 – Permanent
- 2 – Temporary
- 3 – Under construction

EDIT: Missing or invalid or non-numeric

Critical

INTENT: Facilities and Capital Outlay

**PHYSICAL
DESCRIPTION:** PIC 9 (01)

CREATE/CHANGE DATE: 05/11/1989

DIVISION OF COMMUNITY COLLEGES
FACILITIES & CAPITAL OUTLAY DATABASE
Version 5.0, 07/01/1999

NUMBER: 5018	NAME: Facility Condition
---------------------	---------------------------------

DEFINITION: Code to define the physical quality of a facility.

TABLE VALUES:

- 1 - Satisfactory
- 2 - Remodeling A
- 3 - Remodeling B
- 4 - Remodeling C
- 5 - Demolition
- 6 - Termination

EDIT: Invalid or non-numeric	Critical
Missing and Facility Status is under construction (3); enter 1	Informational
Missing or 0 and Facility Status is Permanent or Temporary (1, 2)	Critical

INTENT: Facilities and Capital Outlay

PHYSICAL

DESCRIPTION: PIC 9 (01)

CREATE/CHANGE DATE: 05/11/1989

DIVISION OF COMMUNITY COLLEGES
FACILITIES & CAPITAL OUTLAY DATABASE
Version 5.0, 07/01/1999

NUMBER: 5019	NAME: Facility Area
---------------------	----------------------------

DEFINITION: The area of a facility in gross square feet.

EDIT: Missing and:

- | | |
|---|---------------|
| a) Facility Type is a building or covered walkway (1, 6) or | Critical |
| b) Facility Ownership is not a Joint-Use Visitor (0-9) | Critical |
| Zero | Informational |
| Non-numeric | Critical |
| Zero and Facility Type is a building or covered walkway (1, 6) and
Facility Ownership is not a Joint-Use Visitor (0-9) | Critical |
-

INTENT: Facilities and Capital Outlay

PHYSICAL

DESCRIPTION: PIC 9 (06)

CREATE/CHANGE DATE: 05/07/1992

DIVISION OF COMMUNITY COLLEGES
FACILITIES & CAPITAL OUTLAY DATABASE
Version 5.0, 07/01/1999

NUMBER: 5020	NAME: Facility Ownership
---------------------	---------------------------------

DEFINITION: Code representing the agency with which the title to a facility rests.

TABLE VALUES:

- 0 – Owned, joint-use facility host
- 1 – Owned, fee simple
- 2 – Owned, title vested in the institution
- 3 – Owned, title vested in a holding company
- 4 – Not owned, leased or rented at a typical local rate
- 5 – Not owned, made available at no cost or at a nominal rate
- 6 – Not owned, shared with a non-postsecondary institution
- 7 – Not owned, shared with a postsecondary institution
- 8 – Not owned, other
- 9 – Not owned, joint-use facility visitor

EDIT: Missing or invalid or non-numeric

Critical

INTENT: Facilities and Capital Outlay

PHYSICAL

DESCRIPTION: PIC 9 (01)

CREATE/CHANGE DATE: 05/11/1989

DIVISION OF COMMUNITY COLLEGES
FACILITIES & CAPITAL OUTLAY DATABASE
Version 5.0, 07/01/1999

NUMBER: 5021	NAME: Facility Length of Holding
---------------------	---

DEFINITION: The number of years for which a facility is leased or shared.

EDIT: Missing and Facility Status is under construction (3) of Facility	
Type is not a building or Facility Ownership is owned; enter 0	Informational
Missing and Facility Status is permanent or temporary (1, 2) and	
Facility Type is a building (1) and Facility Ownership is leased (4-8)	Critical
Non-numeric	Critical

INTENT: Facilities and Capital Outlay

PHYSICAL

DESCRIPTION: PIC 9 (02)

CREATE/CHANGE DATE: 05/07/1992

DIVISION OF COMMUNITY COLLEGES
FACILITIES & CAPITAL OUTLAY DATABASE
Version 5.0, 07/01/1999

NUMBER: 5022	NAME: Facility Inspection Date
---------------------	---------------------------------------

DEFINITION: The year/month (CCYYMM) in which the Certificate of Final Inspection was issued for a facility constructed for a college.

Where CC is the century, YY is the last two digits of the year, and MM is the month.

i.e. Report 195503 for the inspection date of March 1955.

EDIT: Missing and Facility Status is under construction (3) or Facility Type is not a building or covered walkway (0, 2-5) or Facility Ownership is not owned (4-9); enter 0	Informational
Missing or 0 and Facility Status is permanent or temporary (1, 2) and Facility Type is a building or covered walkway (1, 6) and Facility Ownership is owned (0-3)	Critical
NE 0 and Facility Status is under construction (3)	Critical
Invalid	Critical

INTENT: Facilities and Capital Outlay

PHYSICAL

DESCRIPTION: PIC 9 (06)

CREATE/CHANGE DATE: 07/01/1997

DIVISION OF COMMUNITY COLLEGES
FACILITIES & CAPITAL OUTLAY DATABASE
Version 5.0, 07/01/1999

NUMBER: 5023	NAME: Room Number
---------------------	--------------------------

DEFINITION: Number assigned to a room by a college. Includes a one-place prefix, a 4-place core number and a one-place suffix.

Note: The Room Number must contain letters, numbers, or blanks.

<

EDIT: 4-place core number is all blanks	Critical
4-place core number is invalid	Critical
Prefix is invalid	Critical <
Suffix is invalid	Critical <
College/site/facility/ room number is a duplicate	Critical

INTENT: Facilities and Capital Outlay

PHYSICAL

DESCRIPTION: PIC X (06)

CREATE/CHANGE DATE: 07/01/1999 <

DIVISION OF COMMUNITY COLLEGES
FACILITIES & CAPITAL OUTLAY DATABASE
Version 5.0, 07/01/1999

NUMBER: 5024	NAME: Room Name
---------------------	------------------------

DEFINITION: Name assigned to a room by a college.

EDIT: Missing

Critical

INTENT: State Reports

PHYSICAL

DESCRIPTION: PIC X (20)

CREATE/CHANGE DATE: 05/11/1989

DIVISION OF COMMUNITY COLLEGES
FACILITIES & CAPITAL OUTLAY DATABASE
Version 5.0, 07/01/1999

Number: 5025	NAME: Room Use Code
---------------------	----------------------------

DEFINITION: Code to describe the use for which the room is designed.

TABLE VALUES:

110 – Classroom	CLASSROOM
115 – Classroom Service	
210 – Class Laboratory	LABORATORY
212 – Related Instruction Classroom (for allowed vocational programs only)	
215 – Class Laboratory Service	
220 – Special Class Laboratory	
225 – Special Class Laboratory Service	
230 – Individual Study Laboratory	
235 – Individual Study Laboratory Service	
240 – Student Computer Terminal Rooms	
245 – Student Computer Terminal Rooms Service	
310 – Office	OFFICE
315 – Office Service	
350 – Conference Room (office related)	
355 – Conference Room Service (office related)	
410 – Reading/Study Room	STUDY
420 – Stack	
430 – Open-Stack Reading Room	
440 – Processing Room	
455 – Study Service	
510 – Armory	SPECIAL USE
515 – Armory Service	
520 – Athletic/Physical Education	
523 – Athletic/Facilities Spectator Seating	
525 – Athletic/Physical Education Service	
530 – Audiovisual, Radio, TV	
535 – Audiovisual, Radio, TV Service	
540 – Clinic (Nonhealth Professions)	
545 – Clinic Service (Nonhealth Professions)	
550 – Demonstration	
555 – Demonstration Service	
560 – Field Building	
570 – Animal Quarters	
575 – Animal Quarters Service	
580 – Greenhouse	
585 – Greenhouse Service	
590 – Other	
610 – Assembly	GENERAL USE
615 – Assembly Service	
620 – Exhibition	
625 – Exhibition Service	
630 – Food Facilities	
635 – Food Facilities Service	
650 – Lounge	(contd)

DIVISION OF COMMUNITY COLLEGES
FACILITIES & CAPITAL OUTLAY DATABASE
Version 5.0, 07/01/1999

NUMBER: 5025	NAME: Room Use Code
655 – Lounge Service	
660 – Merchandising Facilities	
665 – Merchandising Facilities Service	
670 – Recreation	
675 – Recreation Service	
680 – Meeting Room	
685 – Meeting Room Service	
690 – Locker Room	
710 – Data Processing/Computer	SUPPORTING
715 – Data Processing/Computer Service	
720 – Shop	
725 – Shop Service	
730 – Storage	
735 – Storage Service	
740 – Vehicle Storage Facility	
745 – Vehicle Storage Facility Service	
750 – Central Food Stores	
760 – Central Laundry	
810 – Patient Bedroom	HEALTH CARE
820 – Patient Bath	
830 – Nurse Station	
840 – Surgery	
850 – Treatment	
860 – Service Laboratory	
870 – Supplies	
880 – Public Waiting	
895 – Health Care Service	
910 – Sleep/Study without Toilet/Bath	RESIDENTIAL
919 – Toilet/Bath	
920 – Sleep/Study with Toilet/Bath	
935 – Sleep/Study Service	
950 – Apartment	
955 – Apartment Service	
970 – House	
010 – Custodial	NONASSIGNABLE
020 – Circulation Area	
030 – Mechanical Area and Toilet Room	
040 – Structural Area	
050 – Joint-use rooms used by visitor	
001 – Classroom	UNSATISFACTORY
002 – Laboratory	
003 – Other	(contd)

DIVISION OF COMMUNITY COLLEGES
FACILITIES & CAPITAL OUTLAY DATABASE
Version 5.0, 07/01/1999

NUMBER: 5025	NAME: Room Use Code
---------------------	----------------------------

NOTE: An unsatisfactory room is one which either:

1. is in an unsatisfactory building, as recorded by the educational plant survey in the written survey report, or as documented by written concurrence of the survey section of the Office of Educational Facilities; or
2. has been evaluated and coded by the educational plant survey as unsatisfactory for the purpose it serves due either to condition or size, even though it is located in a satisfactory building.

EDIT: Missing or invalid or non-numeric	Critical
Room Use Code = 050 and Room Joint-Use Code NE 3	Critical
Room Use Code = 110, 210, 220, 230 and Room ICS not valid	Critical

INTENT: Facilities and Capital Outlay

PHYSICAL

DESCRIPTION: PIC 9 (03)

CREATE/CHANGE DATE: 04/08/1998

DIVISION OF COMMUNITY COLLEGES
FACILITIES & CAPITAL OUTLAY DATABASE
Version 5.0, 07/01/1999

NUMBER: 5026	NAME: Room Area
---------------------	------------------------

DEFINITION: The floor area of a room in net square feet.

EDIT: Missing or non-numeric	Critical
Zero	Critical

INTENT: Facilities and Capital Outlay

PHYSICAL
DESCRIPTION: PIC 9 (06)

CREATE/CHANGE DATE: 05/11/1989

DIVISION OF COMMUNITY COLLEGES
FACILITIES & CAPITAL OUTLAY DATABASE
Version 5.0, 07/01/1999

NUMBER: 5027	NAME: Room ICS Code
---------------------	----------------------------

DEFINITION: Code that identifies the program or function to which the activities in the room contribute.

TABLE VALUES:

00000000
10000000 thru 12799999
13000000 thru 13300000
14000000 thru 14200000
20000000
30000000 thru 31000000
40000000 thru 48000000
50000000 thru 59000000
60000000 thru 67300000
70000000 thru 78000000
80000000 thru 81300000
90000000

Note: If the Room Use Code is 110, 210, 220 or 230 then the Room ICS Code for the Advanced and Professional and Vocational courses must be in the Detail Coding for Advanced and Professional and Vocational Courses and Programs of Study

EDIT: Missing or invalid or non-numeric	Critical
ICS = 90000000 and Room Use Code NE 010, 020, 030, 040	Critical
ICS = 00000000 and Room Joint Use Code NE 3	Critical

INTENT: Facilities and Capital Outlay

PHYSICAL

DESCRIPTION: PIC 9 (08)

CREATE/CHANGE DATE: 04/08/1998

DIVISION OF COMMUNITY COLLEGES
FACILITIES & CAPITAL OUTLAY DATABASE
Version 5.0, 07/01/1999

NUMBER: 5028	NAME: Room Joint-Use Code
---------------------	----------------------------------

DEFINITION: Code to identify if a room is in a joint-use facility and which institution is assigned use of that room.

TABLE VALUES:

- 0 – Room is not in a joint-use facility (JUF)
- 1 – Room is in a JUF and is assigned to the college
- 2 – Room is in a JUF and is shared by the college
- 3 – Room is in a JUF and is assigned to the visitor institution

EDIT: Missing or invalid or non-numeric	Critical
Room Joint-Use Code = 3 and Room Use Code NE 050	Critical

INTENT: Facilities and Capital Outlay

PHYSICAL

DESCRIPTION: PIC 9 (01)

CREATE/CHANGE DATE: 02/29/1988

DIVISION OF COMMUNITY COLLEGES
FACILITIES & CAPITAL OUTLAY DATABASE
Version 5.0, 07/01/1999

NUMBER: 5029	NAME: Room Condition
---------------------	-----------------------------

DEFINITION: Code to define the physical quality of a room.

TABLE VALUES:

- 1 - Satisfactory
- 2 - Remodeling

NOTE: Code remodeling if the room was not available for use during the term because the room was being remodeled. Satisfactory may be coded if the Facility Condition is set as Remodeling A, B or C.

EDIT: Missing or invalid or non-numeric Critical

INTENT: Facilities and Capital Outlay

PHYSICAL

DESCRIPTION: PIC 9 (01)

CREATE/CHANGE DATE: 04/16/1996

DIVISION OF COMMUNITY COLLEGES
FACILITIES & CAPITAL OUTLAY DATABASE
Version 5.0, 07/01/1999

NUMBER:	NAME: Crosschecks
----------------	--------------------------

DEFINITION: Checks between site, facility and room data.

EDITS:

1. All college/site numbers in the facility file exist in the site file
2. All college/site/facility numbers in the room file exist in the facility file
3. If Facility Type is a building (1) and Facility Condition is not Demolition or Termination (5, 6), the facility must have rooms in the room file
4. Room Joint-Use Code (JUC) is in a Joint-Use Facility (JUC NE 0) and Facility Ownership is Joint-Use (0, 9)
5. Room JUC is not in a JUF (0) and Facility Ownership is not Join-Use (1-8)
6. Facility Type is not a building, but rooms have been associated with the facility

INTENT:

**PHYSICAL
DESCRIPTION:**

CREATE/CHANGE DATE: 05/11/1989

DIVISION OF COMMUNITY COLLEGES
FACILITIES & CAPITAL OUTLAY DATABASE
Version 5.0, 07/01/1999

PAGE 1 OF 3

MACHINE RECORDS FORMAT
FACILITIES DATA BASE
File Number 1
SITE RECORD

Create a record for each Site.

Field Characteristics:

A = Alphabetic only
A/N = Alphanumeric
N = Numeric only
Z = Zoned numeric
R = Right justified with leading zeroes
L = Left justified

Data Element No.	Position From – To	Size	Field Characteristics	Field Description
5001	1-2	2	N	College Number
	3	1	N	FILE NUMBER = 1
5006	4-5	2	N	Site Number
5007	6-25	20	A/N	Site Name
5008	26	1	N	Site Type
5009	27-32	6	N	Site Area (in acres)
5010	33	1	N	Site Ownership
5011	34-35	2	N	Site Length of Holding
5012	36	1	N	Site Acquisition Means
5013	37-42	6	N	Site Acquisition Date (ccyyymm)
5002	43-47	5	N	Term Identifier (tyyyy)
	48-80	33		FILLER

DIVISION OF COMMUNITY COLLEGES
FACILITIES & CAPITAL OUTLAY DATABASE
Version 5.0, 07/01/1999

PAGE 2 OF 3

MACHINE RECORDS FORMAT
FACILITIES DATA BASE
File Number 2
FACILITY RECORD

Create a record for each Facility.

Field Characteristics:

A = Alphabetic only
A/N = Alphanumeric
N = Numeric only
Z = Zoned numeric
R = Right justified with leading zeroes
L = Left justified

Data Element No.	Position From - To	Size	Field Characteristics	Field Description
5001	1-2	2	N	College Number
	3	1	N	FILE NUMBER = 2
5006	4-5	2	N	Site Number
5014	6-9	4	N	Facility Number
5015	10-29	20	A/N	Facility Name
5016	30	1	N	Facility Type
5017	31	1	N	Facility Status
5018	32	1	N	Facility Condition
5019	33-38	6	N	Facility Area in Gross Sq Ft
5020	39	1	N	Facility Ownership
5021	40-41	2	N	Facility Length of Holding
5022	42-47	6	N	Facility Inspection Date (CCYYMM)
5002	48-52	5	N	Term Identifier
	53-80	28		FILLER

DIVISION OF COMMUNITY COLLEGES
FACILITIES & CAPITAL OUTLAY DATABASE
Version 5.0, 07/01/1999

PAGE 3 OF 3

MACHINE RECORDS FORMAT
FACILITIES DATA BASE
File Number 3
ROOM RECORD

Create a record for each Room.

Field Characteristics:

A = Alphabetic only
A/N = Alphanumeric
N = Numeric only
Z = Zoned numeric
R = Right justified with leading zeroes
L = Left justified

Data Element No.	Position From - To	Size	Field Characteristics	Field Description
5001	1-2	2	N	College Number
	3	1	N	RECORD TYPE = 3
5006	4-5	2	N	Site Number
5014	6-9	4	N	Facility Number
5023	10	1	A/N	Room Number Prefix
5023	11-14	4	A/N	Room Number
5023	15	1	A/N	Room Number Suffix
5024	16-35	20	A/N, L	Room Name
5025	36-38	3	N	Room Use Code
5026	39-44	6	N	Room Area in Net Sq. Ft.
5027	45-52	8	N	Room ICS Code
5028	53	1	N	Room Joint Use Code
5029	54	1	N	Room Condition
5002	55-59	5	N	Term Identifier
	60-80	21		FILLER

DIVISION OF COMMUNITY COLLEGES
FACILITIES & CAPITAL OUTLAY DATABASE
Version 5.0, 07/01/1999

SAMPLE JCL TO SEND FACILITY DATA BASE DATA

DOS/VSE/POWER

```
*$$ JOB JNM=DECCccRJ,XDEST=NWR,LDEST=Nnn.Rrr,PWD=ppppp          (DOS/  
POWER CARD)  
//DECCccRJ JOB(DECCcc,,,ll),your-name,TIME=(,10)                (NWR JOB CARD)  
//PRLIB JCLLIB ORDER=DCC.COLLEGE.PROCLIB  
//XMITSTP EXEC RJE256,PROJ=FAC,CNUM=cc,FNAM=FACILITY,  
//  YEAR=yyyy,TERM=tt,LRECL=80,BLKSZ=800,  
//  SPACE=(TRK,(5,1),RLSE)'
```

RJE Workstation Emulator or OS/MVS/JES2

```
//DECCccRJ JOB (DECCcc,,,ll),your-name,TIME=(,10)                (NWR JOB CARD)  
/*ROUTE XEQ NWR  
/*PASSWORD ppppp  
/*ROUTE PRINT NnnRrr  
//PRLIB JCLLIB ORDER=DCC.COLLEGE.PROCLIB  
//XMITSTP EXEC RJE256,PROJ=FAC,CNUM=cc,FNAM=FACILITY,  
//  YEAR=yyyy,TERM=tt,LRECL=80,BLKSZ=800,  
//  SPACE=(TRK,(5,1),RLSE)'
```

Where

cc	=	your college number (1-28)
nn	=	your printer node
rr	=	your printer remote
ppppp	=	your password
ll	=	SYSOUT lines in thousands
tt	=	term (i.e. 3E)
yyyy	=	year (i.e. 1999)

DIVISION OF COMMUNITY COLLEGES
FACILITIES & CAPITAL OUTLAY DATABASE
Version 5.0, 07/01/1999

SAMPLE JCL TO RETRIEVE FACILITY DATA BASE REPORTS

DOS/VSE/POWER

```
*$$ JOB JNM=DECCccRJ,XDEST=NWR,LDEST=Nnn.Rrr,PWD=ppppp (DOS/POWER  
CARD)  
//DECCccRJ JOB(DECCcc,,ll)your-name,TIME=(,10) (NWR JOB CARD)  
//XCOPY EXEC PGM=IEBGENER  
//SYSPRINT DD SYSOUT=A  
//SYSUT1 DD DSN=CCcc.FAC.fnam.Tttyyyy,DISP=OLD  
//SYSUT2 DD SYSOUT=A  
//SYSIN DD DUMMY
```

RJE Workstation Emulator or OS/MVS/JES2

```
//DECCccRJ JOB(DECCcc,,ll)your-name,TIME=(,10) (NWR JOB CARD)  
/*ROUTE XEQ NWR  
/*PASSWORD ppppp  
/*ROUTE PRINT Nnn.Rrr  
//XCOPY EXEC PGM=IEBGENER  
//SYSPRINT DD SYSOUT=A  
//SYSUT1 DD DSN=CCcc.FAC.fnam.Tttyyyy,DISP=OLD  
//SYSUT2 DD SYSOUT=A  
//SYSIN DD DUMMY
```

Where

Cc	=	your college number (1-28)
nn	=	your printer node
rr	=	your printer remote
ppppp	=	your password
ll	=	SYSOUT lines in thousands
tt	=	term (i.e. 3E)
yyyy	=	year (i.e. 1999)
fnam	=	ERRLST, ERRSUM, and ERREC for the Error reports. For the Verification reports use the FNAM parameter listed on the Facilities Certification forms.

NOTE: You may change SYSOUT=A on SYSUT2 to SYSOUT=B to separate the output, as A is for the printer and B is for the cardpunch.



U.S. Department of Education
Office of Educational Research and Improvement (OERI)
National Library of Education (NLE)
Educational Resources Information Center (ERIC)



NOTICE

Reproduction Basis



This document is covered by a signed "Reproduction Release (Blanket)" form (on file within the ERIC system), encompassing all or classes of documents from its source organization and, therefore, does not require a "Specific Document" Release form.



This document is Federally-funded, or carries its own permission to reproduce, or is otherwise in the public domain and, therefore, may be reproduced by ERIC without a signed Reproduction Release form (either "Specific Document" or "Blanket").